

**Sweetgums Dental, LLC**  
1435 54th Street, Ste 100 A  
Columbus, Ga 31904  
Tel 706-507-9132

**Practice Policies**

Our primary goal is to provide our patients with the best, most efficient and most affordable care that we can. In effort to keep our fees reasonable and to continue to provide quality care we have established the following policies:

1. Payment is due at the time services are rendered. You understand that you are financially responsible for all charges whether or not paid by insurance. Although we are happy to submit your insurance as a courtesy on your behalf, your insurance policy is not a guarantee of coverage. In addition, certain procedures may not be covered at all, and there may be deductible and an annual maximum that may apply.
2. Some extensive treatment is not covered completely or even at all by your dental insurance company. We suggest that you get a pre-treatment estimate by your insurance company, because payment is due in full when services are completed.
3. Outstanding balances are discouraged. Before we can schedule any new services or appointments, payment for prior services must be collected. Any failure to pay in a timely fashion may subject your account to finance charges.
4. **EFFECTIVE JANUARY 1, 2018. If you are unable to keep your appointment we ask that you provide 24 hour notice to avoid a cancellation fee of \$50.00. Any patient who is 15 minutes late for an appointment may ask to be rescheduled.**

By signing below, you acknowledge and agree to adhere to these polices.  
Thank you for understanding our position as professional dental practice.

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Patient Signature

Date